

Minutes of the board of Mersey Division FGDP(UK)

Tuesday, 22nd November 2005

Members present

David Chow, A Furness, R Furness, W Lee, G Moulding, A O'Hare, N Palmer, S E Rimmer, C Whitworth.

Apologies

Apologies received from B Greiveson, J Astley

Matters arising from the minutes

Correction; deposit account balance should read £12,000.00

National Board Report

A Divisional review/fact finding task is underway. Topics include problems with by-laws, job description of officers, future mergers, identification of mentors to help PCT's with the appointment of DWSI, links to and from National Committee and the immediate benefits of becoming a faculty member.

The committee were reminded that the membership needs to be expanded to include DCP's. A DCP should be invited to join the division and suggestions are sought.

Key Skills for DCPs is being developed.

The Department of Health wishes to promote more research in Primary Care.

PCTs may approach the Faculty to commission research.

Future Developments; Standards in dental care, like the SAMS. Some dental specialities already produce guidelines, which could be incorporated along with guidelines from NICE. The lack of evidence based research hampers development.

Career pathway development to fellowship level is still being developed.

Work continues on the merging of MGDS and MFGDP.

A new Dean is to be appointed in June.

Treasurers Business

£19546.69 in business saving account and £500 in the current account

Diploma Tutors Report

Two candidates received passes in part One recently.

The course has now 24 candidates of whom 6 are taking part two and 18 part one.

All ten key skills CDs are sold.

Any Other Business

Topic for joint study day

This is still to be discussed. It was pointed out that expenditure on meetings if likely to exceed £3000 must be cleared by head office.

The postgraduate office is running a key skills symposium.

Sponsorship

Feedback from the floor revealed that Dental directory will sponsor a newsletter and the website if approached. The contact there is Steve Brown.

Promoting the Faculty Division

The National membership office has informed us that 20 members within the division were about to lapse. It was agreed that a profile of these members would be useful. Head office is to be contacted.

At National level the Faculty is keen to promote itself to under graduates. For this reason a package has been put together which is ideal for a short presentation. It is hoped that a slot in the undergraduate curriculum can be found.

At the VT level the Key Skills are mandatory and will hopefully inspire an uptake of Part One exam.

Head office is to be approached to clarify how DCPs become members.

A newsletter to the divisions membership can alert all to the existence of the website and the benefits of the Faculty and hopefully better attendance at events.

The Faculty's divisional coordinator has notified all divisions of a recent agreement with Medical Sickness, who are happy for the Faculty to promote themselves at any events they promote. Also divisions can contact them for sponsorship of local events. Our contact in the North is Mark Tootill (07769640574).

Stationery

The new Divisional stationery was displayed.

Division's Website

A proposal was put forward and approved. Sponsorship from Dental Directory is to be sought. Work on the site will now continue.

Photographs of officers would be required and can be e-mailed to the secretary or can be taken at the next meeting.

Content for the website is now required and should be emailed to the secretary as soon as possible. The requirements are: a forward from the chairman, along with an input from the diploma tutor about the exams and course, input from the National board representative and post graduate office and a section from the secretary on how to get involved or contact the division and what local events are being held.

The website will be live as soon as all contributors submit content.

Date of next meeting

This will be 22st March 2006 at the Medical Institute commencing 7.30pm with tea and coffee provided. Anybody wishing to add any items to the agenda please contact the Secretary before 10th March 2006 by email anne@wvdp.co.uk.

Action minutes

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| Suggestions for a DCP member | All |
| Letter to Dental Directory for website funding | Secretary |
| Letter to Medical Sickness for newsletter funding | Secretary |
| Profile of lapsed members of the Mersey FGDP | Secretary |
| Information on how DCP become members | Secretary |
| Photographs of Board Officials | Board Officials to supply secretary |
| Forward to be written for the website | Chairman |
| Study facilities and courses in the Mersey division, details for the website | Diploma tutor and assistant |
| National board report for website | National board representative |
| Comments from the post graduate dean for the website | Post Graduate Dean |
| How to get involved with the division, through the website | Secretary |
| Events or calendar of events for the website | Members to inform secretary of events |